

Central Karoo District Municipality

BUDGET

2011/2012 tot 2013/2014

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Last Revision date: **17 May 2011**



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The following policies are submitted annually as part of the budget documentation:

- ❖ Cash Management and Investment Policy
- ❖ Supply Chain Management Policy

In terms of the Budget and Reporting Regulations, the following policies are also submitted as part of the documentation:

- ❖ Virement Policy
- ❖ Funding and Reserve Policy
- ❖ Asset Management Policy

1. INTRODUCTION

MUNICIPAL BUDGET

DEFINITION OF A MUNICIPAL BUDGET

A municipal budget is generally a projection of future revenues and expenditure. A budget is used to control financial transactions and should also be used as a management and planning tool.

It is also the tool for implementing the service delivery objectives of the Municipality as set out in their Integrated Development Plan (IDP).

A municipal budget also provides for greater transparency, accountability, flexibility, and predictability within the municipality.

A Municipal budget is divided into a Capital and an Operating Budget:

- a) A capital budget is an estimate of the expenses that will be incurred during that financial year to create future benefits, and the sources of finance from which these expenses will be funded. The municipality spends money either to buy fixed assets or to add to the value of an existing fixed asset with a useful life that extends beyond one year. Fixed assets include, inter alia, land and buildings, motor vehicles, furniture, computers, office equipment and machinery.
- b) An operating budget is an estimate of the operating revenues which will accrue to the municipality through its normal service delivery and the expenditure that will be incurred through the day to day operations of the municipality over the financial year.

Example: The purchase of a photocopier is a capital expenditure and is budgeted for under the capital budget, but the maintenance and other expenses such as the paper and toner for the photocopier is budgeted for under the operating budget.

OBJECTIVE OF A MUNICIPAL BUDGET

The main objective of a municipal budget is to sensibly allocate realistically expected resources to the municipality's service delivery goals or performance objectives identified as priorities in the approved IDP.

The municipal budget is a tool through which the total level of revenue and expenditure are adequately controlled, public resources are appropriately allocated among sectors and programs, and ensure that departments operate as efficiently as possible within the municipality.

2. MAYORAL SPEECH

Speaker, Deputy Executive Mayor, members of the Mayoral Committee, Councillors, Acting Municipal Manager, Directors and officials, distinguished guests and members of the broader community.

Introduction

South Africa, and indeed the whole world, is in some ways still recovering from one of the worst financial meltdowns to have hit the global economy. Our region of Central Karoo has to this extent also embraced this and other challenges in our pursuit to ensure optimal quality of life for all the inhabitants of our beautiful Region.

Drafting and adopting this specific budget has been a difficult and tedious process. In this regard I wish to express a vote of gratitude to my fellow Councilors and dedicated staff component for seeing it through to completion.

The harsh reality was that the DMA, Murraysburg, will be transferred to the Beaufort West Municipality come 1st July 2011 and subsequently the Central Karoo District Municipality found itself in a situation where the latest publication of the DORA indicated a substantial cut in the Equitable Share of the Council with detrimental effect to the financial position of the Municipality. This was largely due to the fact that the Equitable Share it received, R 15,756 million, a 3rd of it, R 5, 682 million was deducted, of which R 3, 051 was assigned to Beaufort West Municipality. This implied that if the normal increase for salaries and operational costs are applied, the Municipality would have had a deficit or short fall of about R 4 – 5 million.

This prompted Council to take a long and hard look at the Budget and reprioritize its objectives and goals to ensure that indeed a Budget was tabled for the 2011/13 financial year. It is with great honor and pride that I can thus present this Budget.

The development of the second generation of IDP is about to begin. Through this process the Central Karoo District Municipality aim to improve the participation of the public in the IDP process. This IDP will be critical in that it will be the first time that the District will have to plan for the whole of the District municipal area without a dedicated DMA (District Management Area). The focus therefore will be our support to the local municipalities

In summary the Central Karoo District Municipality will receive funds from various sources to the amount of

R 23, 637,121 for the 2011/12 financial year and will also see a decrease in repairs and maintenance (85.75%) largely due to the fact that Murraysburg (DMA) will be transferred to the Beaufort West Municipality.

The operating and capital budget both show a decrease of 21.68% and 98.5% respectively for the 2011/12 financial year. Essential adaptations have been introduced to apply with GAMAP/GRAP regulations and Circular No 54 2011/12 received from the National Treasurer.

Expenditure amounts to R 51, 688, 850.00 of the Council's operational budget while general expenditure amounts to R 38, 193, 423.00 which is 13.66% less than the 2010/2011 budget.

The Central Karoo District Municipality Council is committed to administrate its financial responsibilities in line with legislative requirements to ultimately provide its inhabitants an environment in which they can flourish, build and development themselves and their communities.

I conclude by reiterating my sincere gratitude towards my fellow Councilors, dedicated Senior Management (Municipal Manager and Directors) as well as the rest of the able and hard-working staff component of the Central Karoo District Municipality.

Alderman Ms. D. T. Hugo

EXECUTIVE MAYOR: CENTRAL KAROO DISTRICT MUNICIPALITY

3. BUDGET RELATED RESOLUTIONS

The MFMA stipulates that the Mayor must table the annual budget at a council meeting at least 90 days before the start of the budget year and the Mayor must take all reasonable steps to ensure that the municipality approves its annual budget before the start of the budget year. For this reason Council may at the time of tabling the budget simply note the draft resolutions.

The following is the draft resolutions which Council needs to take with the approval of the 2011/12 Budget by the end of May 2011:

1. Council resolves that the Annual Budget of the Municipality for the financial year 2011/12 and indicative for the two projected outer years 2012/13 and 2013/14 and the multi-year and single year capital appropriations be approved as set out in the following schedules:
 - 1.1. Budgeted Financial Performance (revenue and expenditure by standard classification) reflected in Table A2,
 - 1.2. Budgeted Financial Performance (revenue and expenditure by municipal vote) as reflected in Table A3,
 - 1.3. Multi-year and single year capital appropriations by municipal vote and standard classification and associated funding by source as reflected in Table A5,
 - 1.4. Capital detailed budget reflected in Executive Summary.
2. Council resolves that tariffs and charges reflected in the 2011/12 Tariff list (Executive Summary) be approved for the budget year 2011/12.
4. Council resolves that the measurable performance objectives for revenue from each source and for each vote reflected in section 6 of this document be approved for the budget year 2011/12.
5. Council resolves to adopt the amended Integrated Development Plan (IDP).
6. Council resolves that the amended budget related policies reflected in Annexure C are approved for the budget year 2011/12.
7. Council resolves that the filling of the vacant posts as identified by the Executive Management and as shown in section 5 of this document be approved.

4. MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I, Mr S Jooste, acting municipal manager of Central Karoo District Municipality, hereby certify that the annual budget and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the annual budget and supporting documents are consistent with the Integrated Development Plan of the municipality.

Mr S Jooste
ACTING MUNICIPAL MANAGER OF CENTRAL KAROO DISTRICT MUNICIPALITY (DC5)

.....
SIGNATURE

.....
DATE

BESTUURSVERSLAG / EXECUTIVE SUMMARY

BESPREKINGSKONFERENSIEDOKUMENT VAN BEGROTING VIR 2011/12 / DISCUSSION DOCUMENT FOR 2011/12 BUDGET

1. INLEIDING / INTRODUCTION

Hierdie dokument het ten doel om die begroting vir 2011/12 op te som en te vereenvoudig, sowel as om sekere belangrike aspekte uit te wys. Verder word 'n bondige langtermyn vooruitsig aan u geskets.

Alvorens die nuwe begroting bespreek word, is dit nodig om te weet watter oogmerke, riglyne en faktore in aanmerking geneem is met die opstel van die 2011/12 begroting.

The purpose of this document is to summarise and simplify the 2010/12 budget as well to emphasise certain important aspects. Also, a concise, long-term projection is outlined.

Before the new budget is discussed, it is necessary to be conversant with objectives, guidelines and factors taken into consideration during framing it.

Vergaderings is gehou met die MEC van Plaaslike Regering, Omgewingsgesondheid, en Ontwikkelings beplanning sowel as met Provinsiale Tesourie afdeling ten opsigte van 'n tekort aan fondse om begroting op te stel. Vergaderings is gehou op 5 April 2011 en 13 April 2011. Skrywes in die verband is ook op 28 Februarie 2011 aan MEC en Provinsiale Tesourie gestuur./

Meetings were held with the MEC of Local Government, Environmental Affairs & Development Planning as well with the Provincial Treasury in respect of lack of funds to compile the budget Meetings were held on 5 April 2011 and 13 April 2011. Letters were also send to the MEC and Provincial Treasury to inform them in this regard.

OOGMERKE / OBJECTIVES:

- Die opstel van 'n wetlike bindende finansiële plan en beleid. /
The framing of a legally-binding financial plan and policy.
- Die begroting wat goedgekeur word, akkuraat en betroubaar is om te verseker dat dit gebruik kan word as 'n beheerinstrument. /
That the budget which is approved be accurate and reliable to so ensure that it can be used as an instrument of control.
- Om te verseker dat effektiewe dienste aan die inwoners gelewer word. /
That it is ensured that effective services be delivered to all.
- Voldoen aan die nuwe Begrotings Regulasies /
Comply with the New Budget Regulations.

RIGLYNE / GUIDELINES:

- Die Minister van Finansies, wie se taak dit is om algehele spandering en befondsing van die owerheidsektor en die makro-ekonomiese stabiliteit en ander ekonomiese doelwitte te bewerkstellig, het die maksimum persentasie van spandering op 4.8% vasgestel vir die kapitale- en bedryfs-begroting vir die 2011/12 boekjaar. /
The Minister of Finance, whose function it is to achieve total expenditure and funding of the public sector and macro-economic stability and other national economic objectives, has fixed maximum expenditure percentage for the capital and operating budget for the 2011/12 financial year at 4.8%.
- Die GOP in die begroting in te sluit. /
To incorporate the IDP in the budget.
- 'n Groeikoers soos geïllustreer deur onderstaande diagram te aanvaar vir begrotingsdoeleindes. /
To accept a growth rate for budgetary purposes as shown in the following diagram:

Groei Parameters / Growth Parameters	Jaar 2 / Year 2	Jaar 3 / Year 3
UITGAWES / EXPENDITURE:		
Salarisse, Lone en Toelae / <i>Salaries, Wages and Allowances</i>	8.5%	8.0%
Algemene Onkoste / <i>General Expenditure</i>	6.0%	6.0%
Herstel en Onderhoud / <i>Repairs and Maintenance</i>	6.0%	6.0%
Ander / <i>Other</i>	6.0%	6.0%

FAKTORE WAT DIE 2011/12 BEGROTING BEÏNVLOED HET / FACTORS THAT INFLUENCED THE 2011/12 BUDGET:

- Personeeluitgawes styg met 9% as gevolg van voorsiening volgens die Task skale, voorsiening vir Waarnemende Munisipale Bestuurder, LED Bestuurder en Sekretaresse Burgemeester, Sekretaresse Munisipale Bestuurder, Jeug Koördineerder, LED Assistent. / *Expenditure on personnel increased by 9% as a result of provision according the Task scales, provision for a Acting Municipal Manager, LED Manager and Secretary Mayor, Secretary Municipal Manager, Youth Coordinator, LED Assistant.*
- GOP integrasie met huidige begroting. / *IDP integrated into current budget.*
- Herstel en Onderhoud daal met 85.75% as gevolg van oorplasing van DMA Gebied. / *Repairs and Maintenance decrease by 85.75% as a result of the transfer of the DMA Area.*
- Subsidies en Skenkings / Subsidies and Grants.
Fondse beskikbaar vir Sentraal Karoo Distriksmunisipaliteit vir die 2011/12 boekjaar is as volg. / *Funds for the Central Karoo District Municipality for the 2011/12 financial year are as follows:*

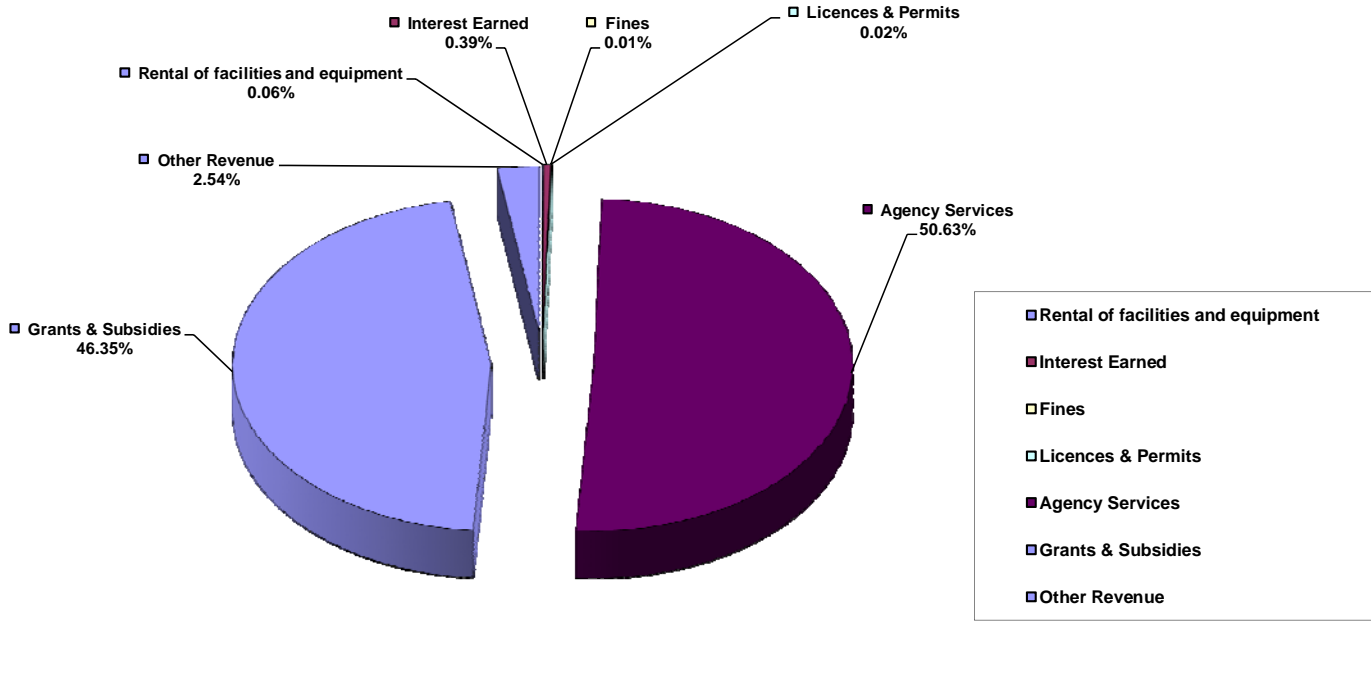
FONDS / FUND	BEDRAG / AMOUNT
Equitable Share	R 11 535 000
Financial Management Grant	R 1 250 000
Municipal System Improvement Grant	R 790 000
Global Fund	R 1 438 000
Department of Economic Development and Tourism	R 425 755
EPWP	R 3 267 000
Department of Health	R 76 000
DWAF	R 3 655 366
EDA	R 1 200 000
TOTAAL / TOTAL	R 23 637 121

DC5 Central Karoo - Table A4 Budgeted Financial Performance (revenue and expenditure)

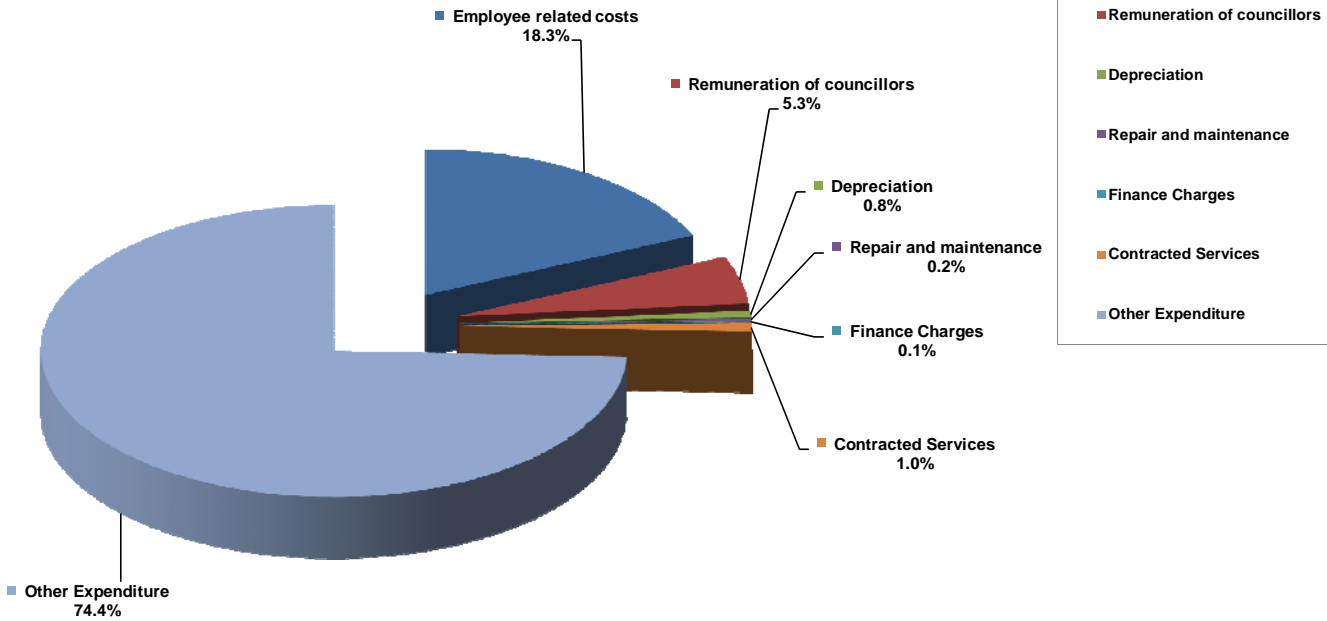
Description	Ref	2007/8	2008/9	2009/10	Current Year 2010/11				% Variance Adjusted	2011/12 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome		Budget Year 2011/12	Budget Year +1 2012/13	Budget Year +2 2013/14
R thousand	1											
Revenue By Source												
Property rates	2	682	703	828	998	1,028	1,028	1,114	-100.00%	-	-	-
Property rates - penalties & collection charges		-	-	2	-	-	-	2	-100.00%	-	-	-
Service charges - electricity revenue	2	919	1,030	1,412	2,041	2,141	2,141	1,262	-100.00%	-	-	-
Service charges - water revenue	2	826	537	603	621	721	721	496	-100.00%	-	-	-
Service charges - sanitation revenue	2	-	-	-	-	-	-	-	0.00%	-	-	-
Service charges - refuse revenue	2	480	503	651	567	667	667	543	-100.00%	-	-	-
Service charges - other		-	-	-	-	-	-	-	0.00%	-	-	-
Rental of facilities and equipment		123	94	80	107	107	107	30	-69.60%	33	35	37
Interest earned - external investments		548	179	228	200	200	200	138	0.00%	200	209	219
Interest earned - outstanding debtors		-	-	-	-	-	-	-	0.00%	-	-	-
Dividends received		-	-	-	-	-	-	-	0.00%	-	-	-
Fines		15	32	20	38	38	38	20	-86.70%	5	5	5
Licences and permits		212	241	240	264	264	264	216	-95.60%	12	12	13
Agency services		20,685	24,110	25,380	24,000	24,000	24,000	17,500	8.30%	26,000	27,832	29,109
Transfers recognised - operational		20,153	26,846	30,311	34,021	40,317	40,317	28,187	-40.20%	23,803	15,932	16,638
Other revenue	2	7,036	9,097	8,234	7,627	8,560	8,560	1,521	-10.96%	7,622	8,596	9,278
Gains on disposal of PPE		-	(15)	-	-	-	-	-	0.00%	-	-	-
Total Revenue (excluding capital transfers and contributions)		51,678	63,358	67,988	70,483	78,043	78,043	51,029	-26.10%	57,673	52,621	55,299

Expenditure By Type	-											
Employee related costs	2	11,051	9,734	10,043	13,078	13,510	13,510	10,488	-26.08%	9,986	10,827	11,686
Remuneration of councillors		2,295	2,548	2,755	3,125	2,800	2,800	2,344	-6.25%	2,625	2,848	3,076
Debt impairment	3	621	581	253	210	257	257	-	-100.00%	-	-	-
Depreciation & asset impairment	2	2,373	1,614	2,052		2,046	2,046	-	-80.55%	398	532	506
Finance charges		53	986	781	291	291	291	-	0.00%	291	110	110
Bulk purchases	2	708	932	1,321	1,513	1,693	1,693	1,579	-100.00%	-	-	-
Repair and Maintenance	8	313	422	524	717	717	717	717	-88.56%	82	86	90
Contracted services		345	351	541	605	605	605	761	-17.36%	500	524	548
Transfers and grants		2,358	-	-	-	-	-	-	0.00%	-	-	-
Other expenditure	4, 5	35,311	41,347	42,595	41,914	50,985	50,985	32,678	-13.35%	44,180	38,142	40,867
Loss on disposal of PPE		-	-	-	-	-	-	-	0.00%	-	-	-
Total Expenditure		55,429	58,515	60,865	61,496	72,905	72,905	47,849	-20.36%	58,062	53,068	56,882
Surplus/(Deficit)		(3,751)	4,843	7,123	8,987	5,137	5,137	3,179	-107.55%	(388)	(447)	(1,583)
Transfers recognised - capital		-	-	-	-	-	-	-		-	-	-
Contributions recognised - capital	6	-	-	-	-	-	-	-		-	-	-
Contributed assets		-	-	-	-	-	-	-		-	-	-
Surplus/(Deficit) after capital transfers & contributions		(3,751)	4,843	7,123	8,987	5,137	5,137	3,179	-107.55%	(388)	(447)	(1,583)
Taxation		-	-	-	-	-	-	-	0.00%	-	-	-
Surplus/(Deficit) after taxation		(3,751)	4,843	7,123	8,987	5,137	5,137	3,179	-107.55%	(388)	(447)	(1,583)
Attributable to minorities		-	-	-	-	-	-	-	0.00%	-	-	-
Surplus/(Deficit) attributable to municipality		(3,751)	4,843	7,123	8,987	5,137	5,137	3,179	-107.55%	(388)	(447)	(1,583)
Share of surplus/ (deficit) of associate	7	-	-	-	-	-	-	-	0.00%	-	-	-
Surplus/(Deficit) for the year		(3,751)	4,843	7,123	8,987	5,137	5,137	3,179	-107.55%	(388)	(447)	(1,583)

DIVISION OF INCOME



DIVISION OF EXPENDITURE



2.BEHANDELING VAN DIE BEGROTING VIR 2011/12 / DEALING WITH 2011/12 BUDGET

Die bedryfsbegroting toon 'n afname van 20.36% teenoor die 2010/11 Finansiële Jaar. Die begroting is egter aangepas ten einde voorsiening te maak om aan die vereistes van GAMAP/GRAP en die voorskrifte vervat in die omsendbrief No 54 2011/12 van die Nasionale Tesourie te voldoen. Die grootste rede vir die afname kan toegeskryf word aan die oorplasing van die DMA gebied na Beaufort-Wes Munisipaliteit en vermindering van die "Equitable Share" toekenning./

There has been an decrease of 20.36% when compared to the 2010/11 Financial Year. Essential adaptations have been introduced to apply with GAMAP/GRAP regulations and Circular No 54 2011/12 received from Nasionaal Treasurer. The largest reason for the decrease can be ascribed to the transfer of the DMA area to Beaufort West Municipality and the decrease of the Equitable Share allocation.

2.1KAPITAAL / CAPITAL

Die Kapitale uitgawe komponent van die 2011/12 begroting het vir 'n afname in groei gesorg en 'n vermindering van 98.59% vergeleke met die vorige boekjaar is gerealiseer. Die afname kan hoofsaaklik toegeskryf word aan die feit dat die MIG Fondse in die begroting weggeneem is. Die meeste van die kapitale uitgawes is befonds deur eie inkomste soos in die GOP begroting en die onderstaande skedule aangedui. /

The Capital expenditure component of the 2011/12 budget growth has been decreased. There has been a decrease of 98.59% when compared to the previous financial year. This decrease can mainly be attributed to the fact of the decrease in MIG Funds. Most of the capital expenditure has been funded by own funds such as from the IDP budget and indicated in the schedule below:

KAPITAALBESTEDING / CAPITAL EXPENDITURE	BEDRAG / AMOUNT	BEFONDSING / FUNDING
Distriksmunisipaliteit / District Municipality		
Meubels & Toerusting / Furniture & Equipment	45 900	KVR / CRR
Rekenaartoerusting / Computer Equipment	54 100	KVR / CRR
TOTAAL / TOTAL	100 000	

2.2 UITGAWE / EXPENDITURE

Uitgawe op die Raad se bedryfsbegroting beloop 'n bedrag van R51 745 662 vir die 2011/12 boekjaar, vergeleke met 'n bedrag van R65 992 259 van die 2010/11 begroting wat 'n afname van R14 303 409 - 20.36% reflekteer. Dit is 25.16% minder as die toegelate 4.8% beperking in toename wat die Departement van Finansies oor die bestedingsvlak van Plaaslike Owerhede geplaas het. Afname in die uitgawe komponent vergeleke met die vorige boekjaar is soos op bladsy 5 aangedui. /

Expenditure amounts to R51 745 662 of the Council's operational budget for the 2011/12 financial year, compared to R65 992 259 for the 2010/11 budget, a decrease of R14 303 409, or -20.36%. This is 25.16% less than the permissible 4.8% limit on excess which the Department of Finance placed on the expenditure level of Local Authorities. Decrease in the expenditure component compared to the previous financial year is as indicated on Page 5.

2.2.1 SALARISSE EN TOELAES / SALARIES AND ALLOWANCES

Personeeluitgawes daal met 26.08% as gevolg van die oorplasing van die DMA gebied, 'n addisionele salarisaanpassings van 9%, 0% t.o.v. die Direkteure, 0% t.o.v. Raadstoelae, voorsiening vir Waarnemende Munisipale Bestuurder en Bestuurder LED. Voorsiening word gemaak vir die Sekretaresse Burgemeester, Sekretaresse Munisipale Bestuurder, Jeug Koördineerder, LED Assistent. Die Senoir Kommittee Klerk en Debiteure Klerk word ook oorgeplaas na Beaufort-Wes Munisipaliteit. /

Expenditure on personnel has decreased by 26.08% as a result of the transfer of the DMA Area, additional 9% salary adjustment, 0% i.r.o. the Directors, 0% i.r.o Councilors Allowances, provision for Acting Municipal Manager and LED Manager. Provision were made for the Secretary Mayor, Secretary Municipal Manager, Youth Coordinator, LED Assistant. The Senior Committee Clerk and Debtors Clerk were also transferred to Beaufort West Municipality.

2.2.2 ALGEMENE ONKOSTES / GENERAL EXPENDITURE

Die Algemene Onkoste komponent van die 2011/12 begroting beloop 'n bedrag van R38 063 423 wat 'n bedrag van R6 208 509 17.36% minder is as die 2010/11 begroting. Die bedrag van R6 208 509 sluit reeds in die allokasies van die GOP. Die grootste rede vir die vermindering kan toegeskryf word aan die volgende. Afname in Ouditkoste, Reis en Verblyfkoste(met 30%), Bankkoste, Versekeringskoste, Drukwerk en Skryfbehoeftes, Rekenaaruitgawes en oorplasing van die DMA Gebied. Addisionele R50 000 is beskikbaar gestel vir Rampbestuur Dienste./

The General Expenses component of the 2011/12 budget amounts to R38 193 423, which is R6 078 509 or 13.66% more than the 2010/11 budget. The amount of R6 078 509 includes the IDP allocations. The largest reason for the decrease can be ascribed to the following: Decrease of Audit Fees, Transport and Subsistence(with 30%), Bank Charges, Insurance Costs, Printing and Stationery, Computer Expenses and the transfer of the DMA Area . Additional R100 000 were allocated for Disaster Management Services.

2.2.3 HERSTEL EN ONDERHOUD / REPAIR AND MAINTENANCE

Hierdie uitgawe komponent toon 'n afname in bestedingsvlak ten bedrae van R634 800 88.56% vergeleke met die 2010/11 begrotingsjaar. Addisionele fondse is nie beskikbaar om hierdie komponent te verhoog nie. Die Begroting vir Herstel en Onderhoud sal as volg aangewend word nl.

- Normale Herstel en Onderhoud sowel as agterstand op Onderhoud – R82 000. Die grootste rede vir die afname kan toegeskryf word aan die oorpasing van die DMA gebied na Beaufort-Wes Munisipaliteit en vermindering van die “Equitable Share” toekenning . /

This expenditure component displays the considerable increase of R634 800 or 88.56% in comparison to the 2010/11 budget. Additional funds are not available to increase this component. The Repair and Maintenance budget will be spend as follow nl.

- *Daily Repair and Maintenance and backlogs on Maintenance – R82 000*
The largest reason for the decrease can be ascribed to the transfer of the DMA area to Beaufort West Municipality and the decrease of the Equitable Share allocation.

2.2.4 BYDRAE TOT VASTE BATES / CONTRIBUTIONS TO FIXED ASSETS

Reeds bespreek onder die punt 2.1 (bladsy 8) van hierdie verslag. /
Already discussed under point 2.1 (page 8) of this report.

2.2.5 GEKONTRAKTEERDE DIENSTE / CONTRACTED SERVICES

Hierdie uitgawe komponent toon 'n afname ten bedrae van R105 020 of 17.36% vergeleke met die 2010/11 begrotingsjaar en word hoofsaaklik toegeskryf aan Shared Services met Prins Albert Munisipaliteit.

This expenditure component reflects an increase of R105 020 or 17.36% when compared to the 2010/11 budget. This is mainly due to the Shared Services with Prince Albert Municipality.

2.3 INKOMSTE

Die totale bedrag uit die bedryfsinkomste begroting beloop 'n bedrag van R51 357 297 vergeleke met die vorige begrotingsjaar se R70 629 436 en reflekteer 'n afname van R19 272 139 of 26.10%. Die afname in inkomste is te wyte aan die oorpasing van die DMA Gebied na Beaufort-Wes Munisipaliteit en afname van die Equitable Share toekenning. Geen fondse word vanaf die Surplusfondse aangewend nie. /

The total amount from the operating income budget amounts to R51 357 297, compared to the previous budget R70 629 436. This reflects an increase of R19 272 139 or 26.10%. This decrease in income is due to the transfer of the DMA Area to Beaufort West Municipality and the decrease of the Equitable Share Allocation. No additional funds was utilize from Surplusfunds.

C J KYMDELL
DIREKTEUR FINANSIES

CAPITAL PROJECTS / KAPITAAL PROJEKTE

		BASIS WERKLIK GESPANDEER VIR 2008/09	GOEDGEKEURDE BEGROTING VIR 2009/10	HERSIENE BEGROTING VIR 2010/11	J 1 BEGROTING VIR 2010/11	J 2 BERAMING VIR 2011/12	J 3 BERAMING VIR 2012/13	J 4 BERAMING VIR 2013/14	J 5 BERAMING VIR 2014/15
	BEFONDSINGS- BRON 2007/08	R	R		R	R	R	R	R
UITGAWE									
Technical Services / Tegniese Dienste		0	0	30 000	0	0	0	0	0
Meubels en Toerusting	Dept. Vervoer	0		30 000					
DMA Administration / DMA Administrasie		2 009 200	2 110 600	713 448	1 900 000	0	0	0	0
Faksmasjien	Inkomste	0	0		0				
150 Stoele (Stadsaal)	Inkomste	0	0		0				
Groentetuin	Dept.Landbou	0	0		0				
Omheining van Begraafplaas	CRR	0	100 000	0	100 000				
Begraafplaas Register	CRR	0	0		0	0	0		
Diefwering & Veilige Glas	DM Prioriteit	0	0		0				
Multi Purpose Centre	Dept.Social Services	2 000 000	2 000 000	713 448	1 800 000	0	0		
Meubels en Toerusting	CRR	9 200	10 600	0	0	0	0	0	0
District Council Levies / Distrikraadheffings		168 000	95 000	227 500	100 000	72 100	69 513	73 684	78 104
Meubels en Toerusting	CRR	25 000	25 000	130 000	30 000	33 000	34 187	36 238	38 412
Rekenaartoerusting en Programatuur	CRR	143 000	70 000	97 500	70 000	39 100	35 326	37 446	39 692
Voertuie		0	0		0	0	0	0	0
Geboue	CRR	0	0		0	0	0	0	0
		0	0		0	0	0	0	0
Environmental Health / Omgewingsgesondheid		20 000	0	8 400	8 400	27 900	0	0	0
Meubels en Toerusting	CRR	20 000	0	8 400	8 400	12 900	0	0	0
Rekenaartoerusting en Programatuur	CRR	0	0		0	15 000	0	0	0
"Pig Stays"	DM Prioriteit	0	0		0	0	0	0	0
		0	0		0	0	0	0	0
Public Works & Roads / Openbare Werke & Strate		2 378 700	6 800 000	5 925 653	7 567 000	0	0	0	0
Kanaal in nuwe Behuisings Gebied	MIG	0	0		0	0	0	0	0
Busroete	CMIP/DM Prioriteit	0	0		0	0	0	0	0
Teer van Strate en Stormwater Dreinerings	MIG	1 218 000	0	0	0	0	0	0	0
Stormwaterkanaal - Meiringstraat	MIG	1 000 000	0	0	0	0	0	0	0
Gereedskap	CRR	10 700	7 000	6 000	6 000	0	0	0	0
Stormwater Opgradering	MIG	0	6 774 000	5 919 653	7 461 000	0	0	0	0
Vragmotor	CRR	150 000	0	0	100 000	0	0	0	0
Sportfasiliteite	Dir.Sport & Ontspan.	0	0		0	0	0	0	0
Stamper (Bomac)	CRR	0	4 000	0	0	0	0	0	0
Store(Stort & Toilet)	CRR	0	15 000	0	0	0	0	0	0
EDA		0	0	108 000	0	0	0	0	0
Furniture and Equipment	Dept. Sport			108 000					
Global Fund		0	0	0	0	0	0	0	0
Meubels en Toerusting	Dept. Gesondheid	0	0		0	0	0	0	0

Tourism / Toerisme		10 000	0	7 000	7 000	0	0	0	0
Meubels en Toerusting	CRR	10 000	0	7 000	7 000	0	0	0	0
Civil Defence / Burgerlike Beskerming		995 000	40 500	22 000	22 000	0	0	0	0
Brandweer Waentjie	CRR	0	0	0	0	0	0	0	0
Ratelslang		0	0	0	0	0	0	0	0
Brandweertoerusting	Inkomste	0	0	0	0	0	0	0	0
Mediese en Ander Noodvoorraad	Inkomste	0	0	0	0	0	0	0	0
Verskuif NNAR Toring	DM Prioriteit	0	0	0	0	0	0	0	0
Distrik - Rampbestuur Sentrum	Dept.Housing	995 000	40 500	22 000	22 000	0	0	0	0
Library / Biblioteek		14 090	61 500	24 000	24 000	0	0	0	0
Meubels en Toerusting	Inkomste	0	2 500	0	0	0	0	0	0
Rakke	DPLG	14 090	59 000	24 000	24 000	0	0	0	0
Cleansing and Sanitation / Reiniging en Sanitasie		0	0	15 000	0	0	0	0	0
Suigtanke / Nagemmers	DM Prioriteit	0	0	0	0	0	0	0	0
Vulliskampies: Betonblaaie	AFF	0	0	0	0	0	0	0	0
Opgradering Van Oksidasiedamme	MIG	0	0	0	0	0	0	0	0
Stortingsterrein	CMIP	0	0	0	0	0	0	0	0
Rioolstelsel: Nuwe Pyplyn	CMIP	0	0	0	0	0	0	0	0
Openbare Toilette	DM Prioriteit	0	0	0	0	0	0	0	0
Rioolpompstasie	CMIP	0	0	15 000	0	0	0	0	0
Opgradering van Vullisterrein	DM Prioriteit	0	0	0	0	0	0	0	0
Opgradering: Rioolpyplyn	MIG	0	0	0	0	0	0	0	0
Housing / Behuising		0	0	0	0	0	0	0	0
200/300 Huise	Dept. Behuising	0	0	0	0	0	0	0	0
Omheining van 500 Wonings	Dept. Behuising	0	0	0	0	0	0	0	0
LED		0	0	0	0	0	0	0	0
Rekenaartoerusting	CRR	0	0	0	0	0	0	0	0
Electricity / Elektrisiteit		45 000	0	0	0	0	0	0	0
Elektrisiteits Netwerk	MIG	0	0	0	0	0	0	0	0
Straatbeligting - Busroete	Dept. Paaie	0	0	0	0	0	0	0	0
Elektrisiteit: Behuisingsskema	Dept.Mineraal & Energ	0	0	0	0	0	0	0	0
Sport:Opgradering:Beligting	CMIP	0	0	0	0	0	0	0	0
Vooruitbetaal Meters	CRR	45 000	0	0	0	0	0	0	0
Water		2 007 500	0	0	0	0	0	0	0
Toerusting	Inkomste	7 500	0	0	0	0	0	0	0
Opgradering Netwerk	MIG	0	0	0	0	0	0	0	0
Voorafbetaalde Watermeters	MIG	2 000 000	0	0	0	0	0	0	0
Reservoir		0	0	0	0	0	0	0	0
Hoofwater Toevoer	MIG	0	0	0	0	0	0	0	0
TOTALE UITGAWE		7 647 490	9 107 600	7 081 001	9 628 400	100 000	69 513	73 684	78 104

	BASIS WERKLIK GESPANDEER VIR 2008/09	GOEDGEKEURDE BEGROTING VIR 2009/10	HERSIENE BEGROTING VIR 2010/11	J 1 BEGROTING VIR 2010/11	J 2 BERAMING VIR 2011/12	J 3 BERAMING VIR 2012/13	J 4 BERAMING VIR 2013/14	J 5 BERAMING VIR 2014/15
INKOMSTE								
Nasionale Regering								
- huidige jaar allokasie	4 238 000	6 774 000	6 057 653	7 461 000	0	0	0	0
- oorgedra van vorige allokasies								
Provinsiale Regering								
- huidige jaar allokasie	3 009 090	2 059 000	717 448	1 824 000	0	0	0	0
- oorgedra van vorige allokasies								
Toekennings & subsidies van DM								
- huidige jaar allokasie	0	0	0	0	0	0	0	0
- oorgedra van vorige allokasies								
Eksterne lenings	0	0	0	0	0	0	0	0
Interne lenings								
- CRR	340 047	274 600	305 900	343 400	100 000	69 513	73 684	78 104
- Behuisingsfonds	0	0	0	0				
Bydrae uit Inkomste	0	0	0	0	0	0	0	0
Ander Ad-hoc finansierings bronne	60 353	0	0	0				
Ander (spesifiseer)								
	7 647 490	9 107 600	7 081 001	9 628 400	100 000	69 513	73 684	78 104

SENTRAAL KAROO DISTRIKSMUNISIPALITEIT

**AFDELING :
OMGEWINGSGESONDHEIDSDIENSTE**

TARIEWE 2011/12



April 2011

Opgestel deur :

G. E. van Zyl

Bestuurder : Omgewingsgesondheidsdienste

BELANGRIKE INLIGTING : OGP'S

A. KWITANSIEBOEKE VAN DIE AFDELING :

Doel :

1. Om gebruik te word deur OGP's vir die lewering van sekere funksies waarvoor daar 'n fooi aan die Raad betaalbaar is, soos uiteengesit in die Tarieflys vir Omgewingsgesondheidsdienste, goedgekeur deur die Raad,
2. Te verseker dat, waar moontlik, onmiddellike betaling(s) kan geskied,
3. Om die versending van rekeninge en die kontrole daarvoor te minimaliseer, en
4. Daar doeltreffende / effektiewe beheer is oor dienste wat gelewer was en die betaling(s) wat in dié verband gemaak is.

Voorskrifte :

1. Elke OGP. is verantwoordelik vir die gebruik en bewaring van die kwitansieboek wat aan hom uitgereik is.
2. Slegs die OGP. aan wie 'n kwitansieboek uitgereik is, mag inskrywings in daardie betrokke kwitansieboek maak / Elke OGP. is verantwoordelik vir die geldwaarde wat in sy kwitansieboek gereflekteer word.
3. Alle fooie wat ontvang word vir die lewering van 'n diens, moet onmiddellik in die betrokke kwitansieboek ingeskryf word én 'n kwitansie aan die persoon wat die diens ontvang het, uitgereik word.
4. Geen fooi mag ontvang word indien 'n kwitansie nie onmiddellik daarvoor uitgereik kan word nie.
5. Elke kwitansie wat uitgereik word, moet volledig voltooi wees en moet die volgende inskrywing(s) onder "Besonderhede", op die kwitansie, duidelik wees, naamlik :
 - Tipe diens wat gelewer was.
 - Plek / Dorp waar diens gelewer was en,

Onder "Besonderhede" vir admin doeleindes, as kant-aantekening :

- Die handtekening van die persoon wat die fooi by die Departement Finansies in ontvangs geneem het.
6. Inbetalings van fooie wat deur 'n OGP. in ontvangs geneem is en waarvoor daar 'n kwitansie uitgereik is, moet by die Departement Finansies inbetaal word binne vyf (5) werksdae nadat sodanige fooi(e) ontvang is.

7. Die tipe diens wat gelewer was, sowel as die kwitansienommer moet, soos dit tans die gebruik is, ook in die Maandverslag van die Afdeling gereflekteer word.
8. 'n Afskrif van die Afdeling se Tarieflys moet aan die binnekant van u Kwitansieboek geheg word en moet betaling(s) streng volgens die vasgestelde tarief geskied.
9. Elke OGP is self verantwoordelik om die jaarlikse hersiene Tarieflys in sy kwitansieboek aan te bring.
10. Kwitansieboeke sal van tyd-tot-tyd deur die Bestuurder : Omgewingsgesondheidsdienste nagegaan word om te verseker dat alle fooie by die Departement Finansies inbetaal is.

B. REKENINGBOEK VAN DIE AFDELING :

Doel :

1. Om gebruik te word deur OGP's na die lewering van sekere funksies waarvoor daar 'n fooi aan die Raad betaalbaar is, soos uiteengesit in die Tarieflys vir Omgewingsgesondheidsdienste, goedgekeur deur die Raad én waarvoor daar nie onmiddellik 'n kwitansie voor uitgereik kon word nie.
2. Daar doeltreffende / effektiewe beheer is oor dienste wat gelewer was en die betaling(s) wat in hierdie verband gemaak is.

Voorskrifte :

1. Slegs een (1) rekeningboek sal deur die Afdeling gebruik word.
2. Vermelde boek sal in die Kantoor van die Bestuurder : Omgewingsgesondheidsdienste gehou word.
3. 'n OGP wat verantwoordelik was vir die lewering van 'n diens waarvoor daar 'n rekening gelewer moet word, is verantwoordelik vir die opstel en stuur van die betrokke rekening.
4. 'n Rekening wat uitgestuur word, moet die hierna genoemde inligting bevat, naamlik :
 - Volledige naam en adres van die persoon / instansie aan wie die diens gelewer was.
 - Besonderhede van die tipe diens wat gelewer was.
 - Datum waarop die diens gelewer was
 - Die bedrag wat die persoon / instansie, wat die diens ontvang het, aan die Raad verskuldig is.
 - Die naam van die amptenaar wat die diens gelewer het.
 - Enige ander inligting wat deur die Departement Finansies vereis mag word.
5. Die rekeningboek sal van tyd-tot-tyd deur die Bestuurder : Omgewingsgesondheidsdienste nagegaan word om vas te stel watter uitstaande rekeninge daar is en die betrokke OGP dienooreenkomstig in kennis gestel word vir vêrdere navrae óf die stuur van 'n tweede rekening.

6. Met die ontvangs van die fooi(e) verskuldig aan die Raad, moet 'n kwitansie uitgereik word onder die "Voorskrifte vir die gebruik van kwitansieboeke" hierbo vermeld.
7. Met betaling moet die hiernagenoemde inligting, op die rekening wat uitgestuur was, aangebring word, naamlik :
 - Die kwitansie nommer van die kwitansie wat uitgereik was.
 - Die bedrag betaal.
 - Die datum waarop betaling geskied het.

GESONDHEIDSMONITERING MET DIE OPGRAWING EN HERBEGRAWING VAN LYKE

Vermelde funksie behels die skakeling met begrafnisondernemers, die voorsiening van ontsmettingsmiddels, reukweerders en veiligheidstoerusting asook professionele toesig oor die opgraving- of herbegravingsproses.

Met indiening van aansoek om 'n opgraving en / of herbegraving.....

➤ **R 400. 00 per aansoek.**

WATERKWALITEITMONITERING

PRIVATE WATERBRON(NÈ)

Op versoek van die eienaar / bestuurder van 'n private bron.....

➤ **R 70. 00 per monsterneming-sessie, plus laboratorium-kostes.**

Eerste bakteriologiese / chemiese monsterneming, in 'n landelike gebied, waar daar om 'n Geskikheidsertifikaat aansoek gedoen word.....

➤ **R 70. 00 per monsterneming-sessie, plus laboratorium-kostes.**

Alle monsternemings daarna, by persele wat oor 'n Geskikheidsertifikaat beskik, vir bakteriologiese en / of chemiese analise.....

➤ **Waar monster voldoen : Gratis.**

Waar opvolg-monster(s) geneem moet word nadat daar nie aan die SANS 241 Kode voldoen was nie.....

➤ **R70.00 per monsterneming-sessie, plus laboratorium – kostes.**

WATERDIENSTE OWERHEDE (WDO'e)

'n Eerste monsternemingslopie van munisipale drinkwater, vir bakteriologiese en / of chemiese analise,

➤ **Gratis**

Waar opvolg-monster(s) geneem moet word en daar nie aan die SANS 241 Kode voldoen word nie.....

➤ **Ontledingskoste betaalbaar deur WDO in wie se regsgebied water bemonster was.**

MELK-MONITERING BY VERSKAFFERS VAN ROU MELK

Alle monsternemings, soos nodig, vir bakteriologiese of chemiese analise.....

➤ **R 70. 00 per monsterneming-sessie, plus laboratorium – kostes.**

GESKIKTHEIDSERTIFIKATE VIR VOEDSELPERSELE

Vermelde Sertifikate word ingevolge die Regulasie m.b.t. die Algemene Higiënevereistes vir Voedselpersele en die Vervoer van Voedsel, 1999 (R918 van 1999) deur die Afdeling uitgereik aan alle persele wat vir, of in verband met, die hantering van voedsel gebruik word.

Met indiening van aansoek om die uitreiking van 'n Geskiktheidsertifikaat i.t.v. die betrokke Regulasie

➤ **R 150. 00 per aansoek. (eenmalige betaling)**

➤ **Werklike koste (minimum R150.00) per her-aansoek (waar 'n Geskiktheidsertifikaat ingetrek was)**

➤ **R 30.00 vir die vervanging van 'n Geskiktheidsertifikaat.**

GESKIKTHEIDSERTIFIKAAAT VIR BARBIERS, HAARKAPPERS, SKOONHEIDSKUNDIGES, LIGGAAMSDEURPRIEMERS OF TATOEëERDERS

Vermelde Sertifikate word ingevolge die Munisipale Gesondheidsverordening, PK 6631 van Mei 2009 deur die Afdeling uitgereik aan alle persele wat vir, of in verband met, die bogenoemde gebruik word.

Met indiening van aansoek om die uitreiking van 'n Geskiktheidsertifikaat i.t.v. die betrokke Verordening.....

- **R 150. 00 per aansoek. (eenmalige betaling)**
- **R 150.00 per her-aansoek (waar 'n Geskikheidsertifikaat ingetrek was)**
- **R 30.00 vir die vervanging van 'n verlore Geskikheidsertifikaat.**

GESKIKTHEIDSERTIFIKAAT VIR DIE BEDRYF VAN 'N KINDERSORG-FASILITEIT

Vermelde Sertifikate word ingevolge die Munisipale Gesondheidsverordening, PK 6631 van Mei 2009 deur die Afdeling uitgereik aan vermelde fasiliteite

Met indiening van aansoek om die uitreiking van 'n Geskikheidsertifikaat i.t.v. die betrokke Verordening.....

- **R70 per aansoek.**

GESONDHEIDSINSPEKSIE BY PERSELE, ANDERS AS VOEDSELPERSELE, WAAR DAAR INGEVOLGE DIE WET OP BESIGHEDE 'N LISENSIE UITGEREIK MOET WORD

In terme die Wet op Besighede, 1991 (Wet 71 van 1991) benodig sekere besighede, spesifiek daardie in die voedsel- en vermaaklikheidsbedryf, 'n besigheidslisensie wat deur 'n Plaaslike Owerheid uitgereik moet word.

Aansoeke in die verband moet ook na die Afdeling verwys word vir kommentaar vanuit 'n gesondheidsoopunt. Die tipe besigheid waar daar om 'n lisensie aansoek gedoen word sal bepaal of 'n gesondheidsinset benodig word al dan nie.

Met indiening van aansoek om die uitreiking van 'n Lisensie.....

- **R 70.00 per aansoek.**

Voorgestelde werksmetode en –prosedure tussen Munisipaliteit en Afdeling : Omgewingsgesondheid.

1. *Met die indiening van 'n aansoek om 'n besigheidslisensie by 'n Plaaslike Owerheid, voorsien die betrokke Owerheid 'n afskrif van die betrokke aansoek aan die Afdeling : Omgewingsgesondheid van die Raad vir ondersoek en die lewering van kommentaar vanuit 'n gesondheidsoopunt.*
2. *Die Afdeling : Omgewingsgesondheid lewer binne sewe (7) werksdae na ontvangs van die aansoek, tensy anders ooreengekom, kommentaar aan die Plaaslike Owerheid.*
3. *Die Plaaslike Owerheid oorweeg, waar nodig, kommentaar deur die Afdeling en sluit dit in by hul kennisgewing aan die aansoeker betreffende die goedkeuring of afkeuring van die betrokke lisensie-aansoek vanuit 'n gesondheidsoopunt.*

TOESIG OOR DIE VERNIETIGING VAN VOEDSELPRODUKTE ONGESKIK VIR MENSLIKE VERBRUIK

Die Afdeling moet van tyd-tot-tyd toesig hou oor die vernietiging van voedselprodukte wat ongeskik vir menslike verbruik is, asook sekere administratiewe take wat daarmee gepaardgaan verrig, waaronder die voltooiing van sertifikate, ens.

Met die indiening van 'n aansoek om toesig oor die vernietiging van voedselprodukte.....

➤ **R 300. 00 per aansoek.**

GEVZ.